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|  | **AER Career Connection** **JOB ANNOUNCEMENT PLACEMENT ORDER Application** |

***AER Career Connection***is an online listing of job openings in the field of service providers who work with the blind and visually impaired. It is available to members and non-members of the Association for Education and Rehabilitation of the Blind and Visually Impaired – a circulation of approximately 3,800 –online at <https://aerbvi.org/resources/career-center/job-exchange/>. To place a job advertisement, complete the following information and return it with the appropriate fees to AER.

Ad Non-Member Rates: The fee to place a job announcement is $149 (USD)per ad per month and is applicable to any agency, institution, or other organization which is NOT an organization member of AER; and each additional month is $75.

AER Member Rates: AER Organization members enjoy a significant discount, paying only $49 (USD) per ad per month and each additional month is $25.

**I. Provide the Following Information:**

|  |  |
| --- | --- |
| Name |  |
| Name of the Organization/Business |  |
| Address |  |
| Telephone Number |  |
| Email Address  |  |
| How many months should the ad run? |  |
| AER Organization Member Yes or No? |  |

 **II. Complete the Attached** **Position Information Form**

**PAYMENT** (U.S. Dollars)

□ Enclosed is my check made payable to the “AER” for $ or Purchase Order # (Copy of purchase order need to accompany Ad).

□ Please charge $ VISA $ MASTERCARD $\_\_\_\_\_\_\_\_AMEX or $ Discover

Card Number Exp. Date CSC

Cardholder Name (please print)

Cardholder Address

Signature

**Payment must accompany order form. AER reserves the right to reject any ad submitted for any reason. AER reserves the right to edit job announcements where necessary or appropriate.**

Send completed form and application to aer@aerbvi.org in a **Word or text document**. If not paying online, call 703-671-5875 or mail payment to AER Career Connection, 5680 King Centre Drive, Ste 600, Alexandria, VA 22315.

**AER Career Connection: Position Information Form**

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| **Position Title:**  |
| **Employer:**  |
| **Job Location: City & State:**  |
| **Job URL:**  |
| **Contact Telephone:**  |
| **Contact Email Address:**  |
| **Contact Address:**  |
| **Salary:**  |
| **Qualifications:**  |
| **Job Description:**  |