Manuscript Submission Guidelines

The New RE:view (TNR), a professional journal of AER (Association for Education and Rehabilitation of the Blind and Visually Impaired) provides a forum for professionals to share practice-focused insights and findings that offer promising instructional techniques, applications, and strategies. Through a rigorous peer-review process, The New RE:view fulfills its commitment to align practice with theory and research and to assist practitioners in strengthening their services to individuals who are blind or have low vision.

The New RE:view accepts manuscripts in five categories: practice reflections, practice reports, applied research reports, book reviews, and views from the field. The following segments detail the characteristics of these five article genres.

Article Genres

Practice Reflections

The New RE:view defines practice reflections as practitioners' descriptions of ideas and strategies that have effectively served them in teaching particular skills or content areas. Data reports are not required but may be included. Such articles will provide other professionals with ideas that may allow them to enhance instruction of learners on their own caseloads. The length of practice reflections may not exceed 2,000 words.

Practice Reports

The New RE:view defines practice reports as descriptions of methods and materials that implement evidence-based or promising practices. Practice reports provide evidence from relevant work in the real-world leading to innovative approaches. Unlike controlled studies, they are based upon instruction of learners as part of everyday practice that is consistent with progress monitoring. Reports of information gathered
from anonymous learners usually would not require prior approval by an Institutional Review Board (IRB) to assure protection of human subjects. However, if doubt remains, before collecting data, the practitioner may contact tnr@aerbvi.org to seek guidance on whether or not IRB approval is needed. In cases where IRB review is required, upon request of the author, TNR will attempt to connect the practitioner with an IRB.


Practice reports typically contain the following sections: an abstract, a problem of practice, a review of pertinent research, and detailed guidelines for presenting practice. Tables and figures may be a part of practice reports but are not required. The length of practice reports may not exceed 3,000 words.

**Applied Research Reports**

*The New RE:view defines applied research reports as original research and analyses focusing on the needs of individuals with visual impairments, regardless of age. Research reports must include a recognized research methodology, which may include quantitative (group or single-subject designs), qualitative, or mixed-methods research. Systematic reviews of the literature such as meta-analyses and best-evidence syntheses of applied research articles may also be submitted. In all cases, the research published by *The New RE:view* must be focused on direct application of the research by practitioners. Applied research reports published in *The New RE:view* typically contain the following sections: Structured Abstract, Introduction including Literature Review, Method, Results, Discussion, and Application for Practitioners. Applied research reports may not exceed 5,000 words.


**Book Reviews**

Book reviews are summaries and reactions to current literature in the field with an emphasis on new publications. Book reviews may not exceed 2,000 words.

**Views from the field**

Information related to developments that affect people with visual impairment may not exceed 1,000 words. All such submissions will be accepted at the discretion of the executive editors.
Manuscript Preparation

Manuscripts must be prepared according to the following guidelines.

• Manuscripts are consistent with the purposes of The New RE:view as determined by the editors.

• Manuscripts are prepared using the most current edition of the Publication Manual of the American Psychological Association.

• Manuscripts include a title of no more than 12-15 words.

• Manuscripts are submitted electronically using MS Word, Arial font, 12-point, double spaced with one-inch margins.

• Because manuscripts will undergo anonymous peer review, they must be free of all identifying information.

• The abstract for an applied research article or a practice report is submitted as a separate file and includes the title of the manuscript.

• Pages are numbered and have a running head stating the title of the article.

• Any figures and tables are in separate files and are prepared in black and white using commercially available graphics software such as Word, Illustrator, Photoshop, or Excel.

• Photos are saved at 300 dpi as JPEG files.

• A completed release form is provided for each individual appearing in photos.

• Authors must include specific Alt Text language for every graphic in the manuscript. Alt Text descriptions provide essential information that is available only through the image. The authors must list descriptions in a table. For details about Alt Text visit https://webaim.org/techniques/alttext/.

• Authors are encouraged to provide specific information that will permit their work to be applied by other practitioners and/or researchers.

• All submissions must include a separate cover sheet that contains the names of all authors and the following information for the lead author as well as the corresponding author(s):

  Name
  Address
  Phone number
  Email address
  Title of submission
Other Considerations

- Authors should define terminology that is important to understanding the manuscript.
- Authors agree to grant the copyright to AER for all manuscripts that are accepted for publication.
- Previously published articles or those under consideration by another publisher will not be accepted for *The New RE:view*.
- For applied research articles in which human subjects have been used, authors must provide a statement indicating that an IRB has provided approval.
- Authors must disclose the funding agency for supported research.
- Authors must disclose any relationships that could be a possible conflict of interest or could impact impartial presentation of information.
- Authors must agree that *The New RE:view* has the authority to make editorial changes necessary for space requirements, accessibility, readability, and journal standards.

Language Disclaimer

We at *The New RE:view* want to acknowledge that language use in the context of blindness and visual impairment is an important issue that engenders strong feelings. The most frequent concern is whether person-first or identity-first language should be used. While it has been the practice to use person-first language in formal publications (i.e., a person who is blind), we acknowledge that many people with disabilities prefer identity-first language (i.e., a blind person). We are aware of these differences of opinion, and we acknowledge and respect both perspectives. The Editorial Board of TNR encourages authors to choose either person-first language or identity-first language based on their own views.

Submitting Your Manuscript

The New RE:view currently accepts manuscripts submitted electronically using the following online form. When your manuscript is ready for submission to *The New RE:view*, complete the online submission form available at [TNR Manuscript Submission Form](#). Attach all related files to the completed form. If you encounter difficulty, contact us at tnr@aerbvi.org.

Questions about manuscript preparation can also be submitted to tnr@aerbvi.org.